

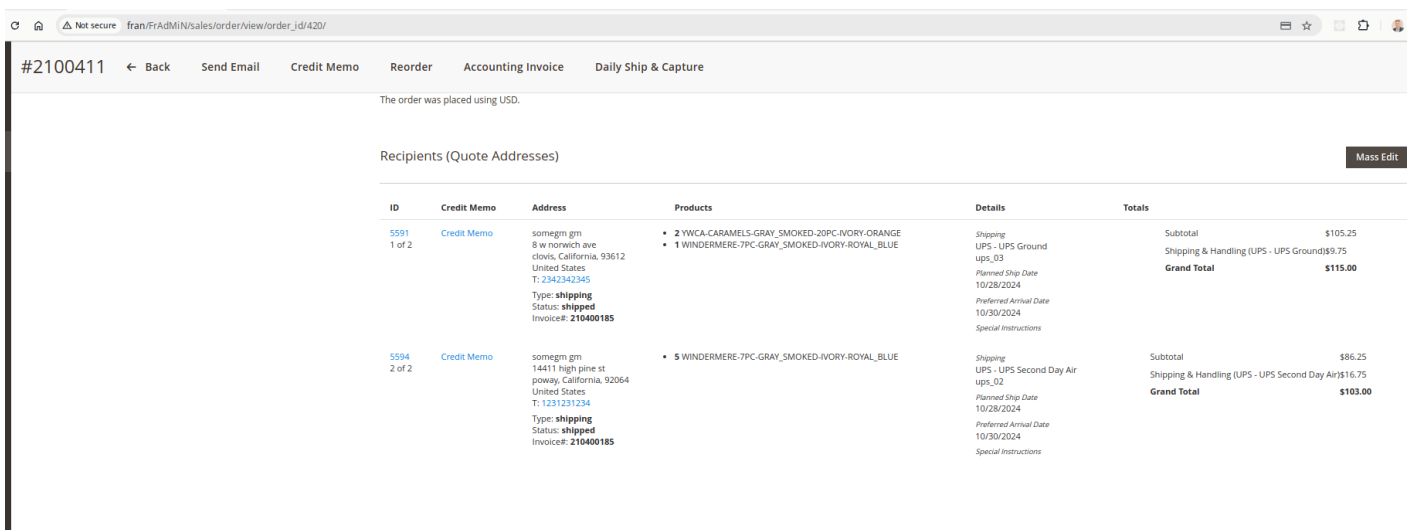
How to create Credit Memo per specific shipping address

In Magento, a Creditmemo can be assigned to a specific shipping address. This guide shows how we perform credit memo per shipping address.

1/ Create a MS order. For example, create a MS order has 2 quote addresses (QA)

2/ Ship the two QA. Print the label. Click button `Daily Ship and Capture` to generate the invoice

3/ Now that the MS order is invoiced, go to BE MS order. Each shipped quote address should have a `Credit Memo` button:





The screenshot shows the Magento Admin interface for order #2100411. The page title is "#2100411" and the breadcrumb trail includes "Back", "Send Email", "Credit Memo", "Reorder", "Accounting Invoice", and "Daily Ship & Capture". The order is placed using USD. The "Recipients (Quote Addresses)" section is expanded, showing two quote addresses (QA) with their respective shipping details and product information. The "Credit Memo" button is visible for each QA.

ID	Credit Memo	Address	Products	Details	Totals
5591 1 of 2	Credit Memo	somegm gm 8 w nonech ave clovis, California, 93612 United States T: 2342342345 Type: shipping Status: shipped Invoice#: 210400185	<ul style="list-style-type: none">2 YWCA-CARAMELS-GRAY_SMOKED-20PC-IVORY-ORANGE1 WINDERMERE-7PC-GRAY_SMOKED-IVORY-ROYAL_BLUE	Shipping UPS - UPS Ground ups_03 Planned Ship Date 10/28/2024 Preferred Arrival Date 10/30/2024 Special Instructions	Subtotal \$105.25 Shipping & Handling (UPS - UPS Ground)\$9.75 Grand Total \$115.00
5594 2 of 2	Credit Memo	somegm gm 14411 high pine st poway, California, 92064 United States T: 1231231234 Type: shipping Status: shipped Invoice#: 210400185	<ul style="list-style-type: none">5 WINDERMERE-7PC-GRAY_SMOKED-IVORY-ROYAL_BLUE	Shipping UPS - UPS Second Day Air ups_02 Planned Ship Date 10/28/2024 Preferred Arrival Date 10/30/2024 Special Instructions	Subtotal \$86.25 Shipping & Handling (UPS - UPS Second Day Air)\$16.75 Grand Total \$103.00

4/ Click the button `Credit Memo` to create a new credit memo for QA 5591:

Not secure fran/FrAdMiN/sales/order_creditmemo/new/order_id/420/quote_address_id/5591/

 This is only a demo store. You can browse and place orders, but nothing will be processed.

 Stripe webhooks could not be configured automatically for: Default Store View (Test Mode) - You can configure webhook

New Memo

Credit memo for shipment#: [210500315](#) Quote Address [5591](#)

Order & Account Information

Order # 2100411 (The order confirmation email was sent)

Order Date

Verify that the New Memo page shows the correct shipment # and Quote Address number

5/ Verify Qty and Subtotal of items:

New Memo

← Back Reset

Product	Price	Qty	Return to Stock	Qty to Refund	Subtotal	Tax Amount	Discount Amount	Row Total
20pc Gray & Smoked Salt Caramels - YWCA Box of Inspiration SKU: YWCA-CARAMELS-GRAY_SMOKED-20PC-IVORY-ORANGE	\$44.00	Ordered 2 Invoiced 2 Shipped 2		<input type="text" value="2"/>	\$88.00	\$0.00	\$0.00	\$88.00
7pc Gray & Smoked Salt Caramels - Windermere Foundation SKU: WINDERMERE-7PC-GRAY_SMOKED-IVORY-ROYAL_BLUE	\$17.25	Ordered 1 Invoiced 1 Shipped 1		<input type="text" value="1"/>	\$17.25	\$0.00	\$0.00	\$17.25

Update Qty's

Order Total

Credit Memo Comments

Comment Text

Refund Totals

Subtotal	\$105.25
Refund Shipping	<input type="text" value="9.75"/>
Adjustment Refund	<input type="text" value="0.00"/>
Adjustment Fee	<input type="text" value="0.00"/>
Grand Total	\$115.00

Update Totals

Append Comments

Email Copy of Credit Memo

Refund Offline

Only items and Qty of the selected QA 5591 is shown. Click button `Refund Offline` to create Credit Memo.

6/ Verify that the Order now does reflect the refunded Qty and Amount:

← Back Send Email Credit Memo Reorder Accounting Invoice Daily Ship & Capture

ID	Credit Memo	Address	Products	Details	Tc
5591 1 of 2		somegm gm 8 w norwich ave clovis, California, 93612 United States T: 2342342345 Type: shipping Status: shipped Invoice#: 210400185	<ul style="list-style-type: none"> • 2 YWCA-CARAMELS-GRAY_SMOKED-20PC-IVORY-ORANGE • 1 WINDERMERE-7PC-GRAY_SMOKED-IVORY-ROYAL_BLUE 	Shipping UPS - UPS Ground ups_03 Planned Ship Date 10/28/2024 Preferred Arrival Date 10/30/2024 Special Instructions	
5594 2 of 2	Credit Memo	somegm gm 14411 high pine st poway, California, 92064 United States T: 1231231234 Type: shipping Status: shipped Invoice#: 210400185	<ul style="list-style-type: none"> • 5 WINDERMERE-7PC-GRAY_SMOKED-IVORY-ROYAL_BLUE 	Shipping UPS - UPS Second Day Air ups_02 Planned Ship Date 10/28/2024 Preferred Arrival Date 10/30/2024 Special Instructions	

Order Notes

Special Instructions from Customer

N/A


Admin Notes

N/A

Weather Report

⚠ No valid AccuWeather API Key found. Add one to use the weather report. 🌞

Items Ordered

Thumbnail	Product	Order Type	Order Category	Product Notes	Item Status	Original Price	Price	Qty	Sub
	20pc Gray & Smoked Salt Caramels - YWCA Box of Inspiration SKU: YWCA-CARAMELS-GRAY_SMOKED-20PC-IVORY-ORANGE	SALE			Refunded	\$0.00	\$44.00	Ordered 2 Invoiced 2 Shipped 2 Refunded 2	\$88.

7/ When all shipments of the order have been refunded, the order is automatically closed.

Revision #2

Created 28 October 2024 05:04:39 by Brian

Updated 28 October 2024 05:15:33 by Brian